

**BOARD OF TRUSTEES MEETING MINUTES
ADDISON FIRE PROTECTION DISTRICT #1
10 S. Addison Rd, Addison, IL 60101
May 6, 2020
9:00AM**

CALL TO ORDER:

Trustee Super called to order the Addison Fire Protection District Board of Trustee's meeting at 9:15am.

PLEDGE OF ALLEGIANCE:

The pledge of allegiance was presented for this meeting.

ROLL CALL:

Present were: Trustee Super-President via teleconference, Trustee Baxa-Secretary in room, Trustee LaRocca-Treasurer via teleconference, Chief Walker, Deputy Chief Kramer, Battalion Chief Baxa, Attorney Wargo, and recording secretary Dawne Mroz

ANNOUNCEMENTS & RECOGNITIONS:

- A. None
- B. Other

APPROVAL OF MINUTES:

- A. The minutes of the Board of Trustee's meeting held on April 1, 2020 were presented.

“Motion made by Trustee Super to approve the Meeting Minutes from April 1, 2020, seconded by Trustee Baxa.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca - yes
Motion carried*

TREASURERS REPORT AND ACCOUNTS PAYABLE:

- A. Trustee LaRocca presented the treasurers report for March 2020.

“Motion made by Trustee Super to approve the Treasures Report, Payroll and Accounts Payable for March 2020, in the amount of \$939,088.98, seconded by Trustee Baxa”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca - yes
Motion carried*

- B. Travel Expense Approval(s) (if any): None
- C. Other Items from the Treasurer
None

CORRESPONDENCE:

Correspondences were read by Trustee Baxa

PUBLIC COMMENTS/QUESTIONS:

The meeting was open to the public with proper distancing concerns. No comments or questions were received via email.

ANNOUNCEMENTS & REPORTS:

- A. Attorney's Report
Attorney Wargo presented his attorney report. A discussion was held regarding the Governor's 5-Phase Plan to begin the process of reopening the state, as well as the FFCRA benefits in regards to the COVID-19 virus.
- B. Fire Chiefs Report
Chief's report for April was in packet.
- C. Calendar of Events
Calendar of Events was in packet.
- D. Other Announcements
None

OLD BUSINESS:

- A. None
- B. Other Old Business
None

NEW BUSINESS:

- A. Discussion was held regarding the reappointment of Fire Commissioner LeHoux.

“Motion was made by Trustee Super, seconded by Trustee Baxa for the reappointment of Fire Commissioner LeHoux for a three year term.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca - yes
Motion carried*

- B. Chief Walker briefed the board on the future purchase of a new ambulance. Further discussions will be held for approval prior to the purchase.
- C. Adoption of Resolution 2020-02 – General Fund Reserve Practices.

“Motion made by Trustee Super, seconded by Trustee Baxa for the Adoption of Resolution of 2020-02 – General Fund Reserve Practices.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca - yes
Motion carried*

- D. As previously discussed, approval was granted for two options in regards to the three year agreement with Addison Consolidated Dispatch. Chief Walker presented the amendment for approval of the wireless transmitter testing agreement between AFPD and NORCOMM.

“Motion made by Trustee Super, seconded by Trustee Baxa for the approval of the amended wireless transmitter testing agreement between AFPD and NORCOMM.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca - yes
Motion carried*

- E. A discussion was held regarding the possible wage increases for FY 20-21
- F. Awaiting discussion with PSI in regards to contract increase for FY 20-21
- G. Chief Walker sought approval to move operating reserve funds to the FY 20-21 budget if property tax revenue is delayed due to current financial turmoil. Chief Walker advised that this is only if needed and will provide the fund amounts to the board, should this happen.

“Motion made by Trustee LaRocca, seconded by Trustee Super for the approval to move operating reserve funds to the FY 20-21 budget if property tax revenue is delayed due to current financial turmoil.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca - yes
Motion carried*

- H. Approval to make End of FY 20-21 Transfers to Capital Fund and Operating Reserves. Chief Walker will be able to provide the transferred amounts at a future board meeting, once the fiscal year closes.

“Motion made by Trustee LaRocca, seconded by Trustee Super for the approval to make End of FY 20-21 transfers to Capital Fund and Operating Reserves.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca - yes
Motion carried*

- I. Approval to make extra payments to the Addison Firefighters Pension Fund and IMRF from budgetary savings & ambulance fees within the FY 19-20 operating budget. Chief Walker will provide additional financial information once the fiscal year closes.

“Motion made by Trustee, seconded by Trustee for the approval to make extra payments to the Addison Firefighters Pension Fund and IMRF from budgetary savings & ambulance fees within FY 19-20 operating budget.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca - yes
Motion carried*

- J. Chief Walker briefed the board of the current surviving spouse insurance coverages. Any future changes will be discussed with the board.
- K. Approval to renewal Pension Board Fiduciary Liability insurance through Cook Castle Associates in the amount of \$9,935.00.

“Motion made by Trustee Super, seconded by Trustee LaRocca for the approval of renewal Pension Board Fiduciary Liability insurance through Cook Castle Associates in the amount of \$9,935.00.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca - yes
Motion carried*

- L. Chief Walker provided an update on the lieutenant promotional testing process. As the process continues, information will be shared with the board.
- M. Other New Business
None

EXECUTIVE CLOSED SESSION FOR THE PURPOSES OF DISCUSSING:

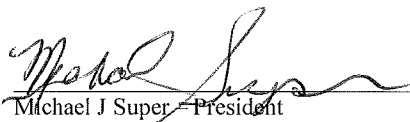
- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Security procedures (5 ILCS 120/2 (c) 8)
- E. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

OTHER BUSINESS:

- A. Actions from closed session, if needed.

ADJOURNMENT:

Meeting adjourned at 10:33 am – The next scheduled meeting is at 9:00 AM on June 3, 2020 at 10 S. Addison Road, Addison, IL.



Michael J Super – President



Charles Baxa, Jr. – Secretary

Bernadette LaRocca – Treasurer

Respectfully Submitted,
Dawne Mroz, Recording Secretary